

## **Minutes of the UK UEF Meeting, Tuesday May 19<sup>th</sup>, 2020**

Members met virtually on a Zoom call due to the COVID-19 Pandemic.

The following joined the call:

1. Richard Scott,
2. Nigel Lawson,
3. Alison Milward,
4. Alan Scott
5. Ian Douglas
6. Jane Houghton
7. Sarah Lindley
8. Joe Ravetz
9. David Haley
10. Pete Frost
11. Joanne Tippett
12. Kerry Morrison
13. Tim Webb

The minutes of the previous meeting were approved, and Nigel Lawson formally stood down as Secretary. He will continue in his role as Treasurer. Tim Webb took on the duties of Secretary.

There was agreement to establish a new webpage on a new “greener” server. It will provide a modern webpage which will be easier to update and maintain, at roughly the same cost as the existing webpage.

Ian Douglas is collating material for a booklet of case studies on the impact of the coronavirus, to be uploaded to our webpages once complete.

All were reminded of the work plan and our commitment to deliver papers on the various themes. Team leaders have been identified and are compiling with the help/support of other members.

Joe Ravetz proposed a new photo feature for our webpages, a sort of best practice versus poor example... or a before and after comparison. All to consider images they hold.

Date of next meeting to be confirmed after Doodle Poll identifies best date and time - The meeting will be on Zoom.

